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# KATIE LEWIS GRAPHIC DESIGNER

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## Cover Letter

To Whom It May Concern,

Thank you for the opportunity to apply for this position at your company. After reviewing your job description, it is clear you are looking for a candidate that is extremely familiar with the responsibilities associated with the role, and can perform them confidently. Given these requirements, I am certain I have the necessary skills to successfully do the job adeptly and perform above expectations.

I am a detail-oriented individual who graduated on the Dean's List from Eastern Illinois University with a Bachelor of Arts with a Graphic Design Major and Art History Minor. During the course of my academic career, both high school and university, I have managed to accrue nearly seven years of work experience. Previously, I was working at Adams Memorials as a sales associate, where I have learned valuable professional skills such as customer service and satisfaction, scheduling, and conflict resolution. In both my academic and professional life, I have been consistently praised as hard-working by my professors and peers. Whether working on academic, extracurricular, or professional projects, I apply proven organizational, creative thinking and problem solving skills, which I hope to employ into the Graphic Design role at your company.

After reviewing my resume, I hope you will agree that I am the type of competent and competitive candidate you are looking for. I look forward to elaborating on how my specific skills and abilities will benefit your organization. Please contact me at (217) 246-9973 or via email at klewi99@gmail.com to arrange for a convenient meeting time,

Thank you for your consideration, and I look forward to hearing from you soon.

Sincerely,  
Katie Lewis