

RYAN WALTON

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OBJECTIVES

To obtain a position that will enable me to use my strong organizational skills, educational background, and ability to work well with people.

EDUCATION

Shiloh High School

2002- 2006 General diploma

Lake Land College – Computer Studies, General Studies, Computer Programming, Business Communication

Park Land College — Computer Aided Drafting / Computer Applications

EXPERIENCE

Sept 16- Present - Dorsett Ford - Ford Certified Sales Associate/ Internet Sales photographer. Selling cars to surrounding community. Doing dealer trades, looking up incentives and checking current wait times on new vehicle lead time. Waiting on any customers, if I don't have one I am on the phone or sending out mailers to gain a customer basis. Or out prospecting. And supporting the staff in any way possible

Nov 14- Sept 16 Ferrellgas - Customer Service Rep

Answering customer phone calls on account issues and reconciling accounts, Taking order for propane and service orders. Taking payments in person and mail in payments. Do the local bank deposit and reconcile my cash draw every day. Waiting on customer as they come into the local office. Only reason I left was due to corp closing the local office I worked in due to budget cuts

Dec 13- Nov 14 Dan Pilson Auto Center Salesman

Selling cars to surrounding community. Doing dealer trades, looking up incentives and checking current wait times on new vehicle lead time. Waiting on any customers, if I don't have one I am on the phone or sending out mailers to gain a customer basis. Or out prospecting. And supporting the staff in any way possible

Sep 13- Dec 13– ADM Corp. Scale Operator/Outside help Take grain samples from the dryer every 15 minutes. Unload trucks and load trucks in the drive. Help get the elevator clean for the next day of business. Clean the boot pit. Climb ladders up to 100 feet tall. Check bin depth and temps.

Oct 08– Sep 13 - NAL Corporate Office, Janitor (Minor Maintenance) clean the building and take care of minor duties for maintenance. Take inventory and order supplies as needed. Worked with Microsoft Excel and office & made a Spreadsheet daily.

June 07 – Oct 08 Countryside Chevrolet, Sales Representative, to sell cars to the surrounding community, also completed paper work.

November 04-June 07 Kroger Co. Utility Clerk, Clean store when needed, work in front end, and retrieve carts from outside, work in other departments when needed. Helped train the new utility clerks.

Jan. 2004- 2005 Mooney Motors Inc. Car Detailer, Detailed cars, parked cars on showroom floors and in their appropriate places on the lot.

Summer 2004- 2005, Dudley Oil Wells, Ground Keeper Mowed lawn, cleaned oil around pits.

References

- 1. Jeff Richey - Know for 14 years, general manager at Dorsett Ford - Phone Number (812) 208-8063**
- 2. Keith Perry – known for 30 years was manager at Countryside and Mooney Motors - Phone number (217) 232-2415**
- 3. John David – known for 18 general manager at Dudley Oil Wells - Phone number (217) 884-2339**
- 4. Joe Holt – Known for 30 years worked with at Countryside - Phone number (217)-822-1334**

Awards

Ford Master certified sales Associate.

Jeep, Chrysler, Ram & Fiat certified (would need to catch up).

Employee of the year two years in a row Kroger Inc.

Customer Service Award - Ford Motor Company.