

Shayna Walker

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Summary

I have a passion for art and design, work well under pressure, a quick learner, have the ability to take over when needed, and work well with people of all ages. With the help of classes throughout my college career and current work experience I have obtained a great amount of knowledge regarding the architectural design process along with residential and commercial projects. I have excellent communication skills, and computer software experience such as Microsoft programs as well as architectural software such as Revit and AutoCAD.

Experience

DESIGN CONSULTANT/SALES | WRIGHT AT HOME INTERIORS - EFFINGHAM, IL | FEBRUARY 2024 - PRESENT

- Gather information from client about project details/ recommend and inform clients of products that best fit their needs/wants
- Schedule home visits with clients to discuss products and make decisions for what products will compliment their home and style.
- Schedule measuring/ installations
- Ordering and estimating products

DESIGNER | B-WAY DESIGN AND DECORATING LLC. - FAIRFIELD, IL | MARCH 2023 - FEBRUARY 2024

- Draw up floor plans to meet client's needs and wants for their home.
- General duties including assisting customers, mixing paint, setting up showroom for each season.
- Assist in picking finishes for customers projects including flooring, paint, cabinet style/color, fabric, wallpaper, etc.
- Help with design ideas for layouts on floor plans.
- Pricing cabinet orders.

CO-MANAGER | GILKS - OLNEY, IL | FEBRUARY 2023 - FEBRUARY 2024

- Opening and closing of store.
- Overseeing the general cleanliness of store for customer satisfaction.
- Assisting customers with locating products and completing outfits per occasion.
- Give direction to other employees with projects around store.
- Help with training of new employees.

Education

B.S. IN INTERIOR ARCHITECTURE AND DESIGN | DECEMBER 2021 | SOUTHEAST MISSOURI STATE UNIVERISTY, CAPE GIRARDEAU, MO

M.S. BUSINESS ADMINISTRATION (PROJECT MANAGEMENT) | DECEMBER 2024 | UNIVERSITY OF NORTH ALABAMA, FLORENCE, AL

Skills & Abilities

- Revit
- Customer service
- Pricing
- Time management
- Sketchup (6 months)
- Chief Architect (1 year)
- Retail Services
- AutoCAD (2 years)
- Interior Design (3 years)
- Project management software (1 year)
- Management (4 years)
- Retail Management
- Sales (5 years)